



Legal English Course: Communication and writing skills

12-16 July 2020 | 4PM to 6PM (Qatar time)
Online Training

COURSE OVERVIEW

English is the established language of the legal profession and it is therefore an essential tool for any legal professional, particularly when working in a diverse environment such as the financial hubs of GCC. This Legal English course has been designed to develop the participant's language and communication skills in a legal context by focusing on the forms of English used in English law, and the use of skills such as drafting, interpreting and communicating, in order to assist in developing the effective and accurate use of legal English in practice. This course is aimed at non-native English speakers legal practitioners, such as Arabic native-speaking practitioners and students.

LEARNING OUTCOMES

Acquire new knowledge, competencies and skills in specified areas of legal practice that are relevant to the region; Assist lawyers in expanding their knowledge of legal English terminology; Understand the principles of using plain English when drafting legal documents; Verbally communicate more effectively in English in a legal professional context; Enhance interpretation of legal document skills; and Improve thoroughness in drafting formal written work, such as: letters, emails, and memoranda.

BENEFITS FOR THE LAWYERS

The legal English course provides practitioners with the opportunity to practice socializing in English with other legal professionals. The course provides practitioners with the opportunity to practice, improve and receive feedback on their writing, reading and communication skills by participating in a range of activities such as: drafting correspondence and commencing negotiations, whereby the specialized tutor is able to offer language solutions and improve practice.

SPEAKERS



جامعة قطر
QATAR UNIVERSITY

CONRAD STURM, B.A. (Hons.), J.D., LL.M.

Conrad Sturm is a law professor and former Director of Lawyering Skills at the Qatar University College of Law. He joined the QU College of Law in 2011 with a background in teaching law in the U.S.A. and Canada since January 2005. Before joining Qatar University, Professor Sturm taught legal skills to Juris Doctor (J.D.) students at the Ave Maria School of Law (U.S.A.), the University of Alberta, Faculty of Law (Canada), and the Queen's University, Faculty of Law (Canada). He also taught Master of Laws (LL.M.) students at the Northwestern University School of Law in Chicago. Professor Sturm earned an Honors Bachelor of Arts (Philosophy) from McMaster University in Canada, a J.D. from Nova Southeastern University in the U.S.A., and an LL.M. from the University of Sydney, Australia.



Middlesex
University

SAMANTHA JAYNE ROBERTS

Samantha is a Senior Lecturer in Law and the Campus Programme Coordinator for Undergraduate Law and Politics at Middlesex University. Prior to joining Middlesex University in 2016, Samantha held faculty positions at various UK institutions including: Coventry University; BPP University; University of Westminster; University of West London; and Birkbeck College (University of London). Samantha has extensive experience teaching UK Qualifying Law Degree programmes. Her current teaching interests include Land Law, Employment Law, Medical Law and Legal Skills. Samantha also facilitates courses in UK Common Law and Legal English across the GCC. Having completed an LLB Law degree at King's College London, Samantha continued her studies there to obtain an MA in Medical Ethics and Law before completing a Postgraduate Diploma in Legal Practice at BPP Law School, London. Samantha also holds a Postgraduate Certificate in Higher Education.



Middlesex
University

LISA RIDDLER

Lisa is a Lecturer in Law teaching on the International Foundation and Undergraduate Programmes at Middlesex University, Lisa's current teaching interests include: English Legal Systems, Equity and Trusts and Alternative Dispute Resolution. Lisa is also responsible for the International Foundation Programme Law pathway. Lisa has also facilitated courses in UK Common Law and Legal English in the GCC. Prior to joining Middlesex University, Lisa worked in education; working in international private schools in South Korea and Thailand, teaching English. She holds an LLB Law degree from Manchester Metropolitan University; a Post Graduate Certificate in Legal Practice from the College of Law and has just completed an MA in Education with Applied Linguistics with the Open University, UK. Lisa is a UK qualified Solicitor with experience in Family and Children Law and Crime. Lisa practiced for 6 years in the UK. She has particular expertise in Public Law and Domestic abuse.

PROGRAMME

Day 1 - 12 July 2020 - 4PM to 6PM	Topics to be covered
ENGLISH LEGAL TERMINOLOGY COMMON LAW VS QATAR CIVIL LAW	Comparison between common and civil law legal systems, overview of common law legal system, sources and types of law (common law, statute), principle of precedent.
Day 2 - 13 July 2020 - 4PM to 6PM	Topics to be covered
FOUNDATIONS AND PRINCIPLES OF ENGLISH COMMON LAW	<ul style="list-style-type: none"> » The adversarial system » Classification of the law » English court structure » Sources of law » Doctrine of precedent » Statutory interpretation
Day 3 - 14 July 2020 - 4PM to 6PM	Topics to be covered
ENGLISH LEGAL TERMINOLOGY COMMON LAW PROCEDURE	Outline of common law legal system laws and procedures, legal terminology of court procedures, start to finish process of commencing a claim, particular focus on skills required in commercial litigation (court etiquette, court setup, presentation skills).
Day 4 - 15 July 2020 - 4PM to 6PM	Topics to be covered
LEGAL COMMUNICATION	Use of legal English in different types of legal documents, the use of simple English, what to avoid when drafting and examples of effective drafting, to include a variety of legal documents and all types of communication.
Day 5 - 16 July 2020 - 4PM to 6PM	Activities to be covered:
MASTER CLASS (PRACTICAL COMPONENT WITH FEEDBACK)	<p>Interpretation of legal document exercise, analysis of case trajectories, breakdown of case-law judgments.</p> <p>Redrafting and restructuring a number of poorly drafted documents, drafting a response to an email from a fictional client and a letter to an opponent.</p>

REGISTRATION FORM

All fields in delegate details are mandatory and must be completed in block letters

FIRST NAME	LAST NAME
JOB TITLE	
COMPANY	
EMAIL	
TELEPHONE	FAX
MOBILE	
ADDRESS	
COUNTRY	PO BOX

PRICING

Full Program fee (Legal practitioners)

☐ USD695

Full Program fee (Students)

☐ USD395

PAYMENT:

Payment needs to be settled within one month of receipt of invoice or before the first course date (of courses elected).

CANCELLATION:

If you are unable to attend, a substitute delegate from the same firm will be very welcome in your place. If this is not suitable, the course must be paid in full. If the date and/or venue of the training course have been agreed and LexisNexis wishes either to reschedule or cancel it, LexisNexis reserves the right to apply the training fee to the rescheduled training or any future training. If LexisNexis does not reschedule and cancel the training, LexisNexis shall return the training fee to client less an amount equal to any expenses incurred by LexisNexis in connection with the provision of any services.

For more information or to book, contact:

MARLE VAN SANDWYK

✉ marle.vansandwyk@lexisnexis.com

☎ +974 3394 3631 OR +974 5007 0042

For invoice and payment, please return the completed form by email to **Marle van Sandwyk** (details above).